

**SHEFFIELD VILLAGE HOME OWNERS' ASSOCIATION**  
**FOUNDED JANUARY 1939**  
**3032 Roxbury Ave., Oakland, CA 94605**

**Sheffield Village Homeowners Association Board Meeting Minutes**

September 24, 2008

I. Call to order: 7:07 pm

II Roll Call:

Present:

Pres Greg Novak  
Secretary-Treasurer: Tracy Vernon  
Parks: Charles Currat  
Vice President: Rick Jones

III Approval of the Agenda. Charles motioned, Rick seconded, all in favor to accept the agenda.

IV. Approval of minutes. There were three errors that need to be changed: Add 135 to Marlow re-model, change Deny to Deni and finally change "he" to "they" under Safety Committee Report. Charles motioned, Rick seconded, all in favor to accept corrected minutes.

V. Action items

a. Financials Review:

- There will be \$6502 available at the end of the year for capital improvements or other expenditures. It was suggested that we look into switching banks to get better customer service.
- Three liens have been placed on properties who have not paid their dues
- Charles Currat and Rick Jones shall be given signing authority as they will continue as board members for next year. We need them to have the signing authority now as Tracy Vernon is the only one who can sign checks.
- Tracy moves, Charles seconds for the report, all in favor.

b. Plans Review No plans submitted. Rick will write an article to remind homeowners to submit plans to the board when they are planning to do construction.

c. Parks Review:

Milford Park: No report

Onset Park:

- The crack repair has cracked.
- A proposal to add handrails was submitted by the parks committee. The cost is 5,350 which is from Creative Iron Works.
- Rick moves to accept the bid for handrails, Greg seconds all are in favor
- Committee is looking into getting some dirt to back fill the slope off of the new pathway. Tom Scott will check into getting some plants from Oakland.

d. Neighborhood concerns:

- Dawn Chesney would like support for her Make a Difference Day Food Drive Campaign. She requested no more than \$50.00 for photocopying flyers. The event is the 25<sup>th</sup> of October and she will put an article in the Crier. Tracy Moves to allocate no more than \$50.00 for Make a Difference Day duplication costs, Greg Seconds all are in favor.
- Street repair: Greg e-mailed the city but got no response. The PG & E gas pipeline replacement is still ongoing. Some sidewalks were taken out for this process and have temporary tar on them, but some of the tar is starting to break off. Deni called and spoke to someone at PG&E. They explained that they need to do a compaction test before they can re-pave properly. They will however re-patch the temporary patch. Deni has the phone number to call if people want to request the re-patch.

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VI. Safety committee report:

- Sent letter to Larry Reid and the Mayor praising Officer Bhatt and all of the work he does for Sheffield Village.
- The dividers were installed at the intersection of Foothill and Marlow
- National Night Out on August 5 was a big success as there were several parties throughout the village. People appreciated the visits from the police officers and city officials:
- No major crimes reported. Safety committee wants to urge people to make reports even for petty crime.

VII. Block Captains report:

- A block captain reported that the person riding their loud motorcycle was spoken to by a villager and was nicely asked if they could refrain from driving around late at night. The person was receptive and lately we have not heard the motorcycle. .

VIII. Sheffield Alliance report:

Tracy had a follow up Measure WW meeting at the clubhouse where people shared what they were doing for the campaign as well as what they want to continue to do. She also brought her letter to the editor that the board requested. All were in favor of her sending it in to the newspapers.

IX. Councilman Larry Reid's office report:

There will be a Public Safety Forum at 6:30 at Castlemont High School

X. Club house/Recreation center report:

- We are still waiting on the benches and the bulletin board. Pat Mossberg is working on this as well.
- The board requested of Kevin to investigate what we can do to improve the new sign in front of the Recreation Center. Nobody likes it and we feel it does not fit in well with the historic architecture of Sheffield Village

XI. Open Forum

Need to solicit for new board members in next Crier. Deni is offering a yoga class at the recreation center. Contact Kevin to register. Officer Bhatt got a homeless person to vacate the open space who he believes was living there for about a week. He also cited 10- 15 people who were paint balling. And one kid was arrested for cocaine. Officer Bhatt is concerned that the Ranger positions may be cut as the city still needs to cut 15%. We told him to contact us if he needs community support to save the positions.

XII. Adjournment: Greg moved to adjourn; Tracy seconded, all in favor, 8:30p.m.

**ATTEST:**

**SECRETARY CERTIFICATION**

I, Tracy Vernon, the Recording Secretary of Sheffield Village Home Owner's Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Sheffield Village Home Owner's Association Board of Directors Meeting held on September 24, 2008 as approved by the board members in attendance at the meeting.

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