

SHEFFIELD VILLAGE HOME OWNERS' ASSOCIATION
FOUNDED JANUARY 1939
3032 Roxbury Ave., Oakland, CA 94605

Sheffield Village Homeowners Association Board Meeting Minutes

September 24, 2008

I. Call to order: 7:03 pm

II Roll Call:

Present:

Secretary-Treasurer: Tracy Vernon

Parks: Charles Currat

Vice President: Rick Jones

III Approval of the Agenda. Charles motioned, Tracy seconded, all in favor to accept the agenda.

IV. Approval of minutes. Rick motioned, Charles seconded, all in favor to accept the minutes

V. Action items

a. Financials Review:

- There will be \$6502 available at the end of the year for capital improvements or other expenditures and we are right on budget. \$ 2,000 was spent on a down payment for the railing project in the parks. Steve will present a preview budget for November's meeting so it can be posted for the December's Crier.
- Tracy moved to accept the financial report and Rick seconded, and all were in favor.
- Fred spoke to a small business consultant from the Bank of America, and Steve followed up. They would waive any fees for the first year and then there will be no fees if the balance is above \$4,000. We would be charged \$13.00 a month if we go below \$4,000, but the fee is waived if you use the ATM once a month. The account can have 100 checks written on it per month. It was suggested to look into Wells Fargo to see what they have to offer.
- Tracy moved that we transition banks no earlier than January 2009 with new incoming officers. Charles seconded, and all were in favor.

b. Plans Review No plans submitted.

c. Parks Review:

Milford Park: No report

Onset Park:

- There was coordinated effort during the past two Saturdays to get dirt moved from Jarrod Jayne's house to the pathway in Onset Park. Now the backfill on the slope is perfectly filled in.
- There may be a need for some more pre-payment of the handrail project. The handrail may be installed by next week.
- The committee is planning on doing smaller projects for next year because they want to save up money for larger projects the following year.

d. Neighborhood concerns:

- Dawn reported that all of the flyers for Make a Difference Day have been distributed except for two areas. Rick offered to volunteer to help pass out the flyers. There are about 12 different families helping out. The invoice for the copies will be about \$36.00 and she found a great printing company that is about half the price called East Bay Blue Print.

VI. Safety committee report:

- No meeting was held.
- Two trucks were broken into in the 100 block of Marlow
- Officer Bhatt came and expressed his gratitude for our support for trying to save the Ranger's positions. He announced that his job will be saved, but the rest of the open positions are going to be cut. He told us, that those positions although unfilled, were temporarily filled by the current rangers with over time as well as by other regular police officers. The rangers will be effectively cutting 60% of their current service. We told him that Greg was attending the Safety Meeting held at Castlemont High School and will be advocating to keep all of the ranger's jobs. We also told him that we had called and spoken to Larry Reid about our concerns.

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VII. Block Captains report:

- No block captains report.

VIII. Sheffield Alliance report:

- Tracy shared a supplemental letter she received from the Registrar of voters that indicates that they made a mistake on the ballot and then it listed the correct summary of the measure.

IX. Councilman Larry Reid's office report:

- No report.

X. Club house/Recreation center report:

- Two benches were installed and a third bench is coming because it could not be installed in its former location as it would block wheelchair access. Kevin secured funding for a cement pad for the new bench as well as getting us a new picnic table.
- Kevin explained that there really was not a good place to install a new bulletin board as it could get rained on. Fred suggested a moveable A frame/ sandwich board that people could post things on that Kevin could easily move in and out of the recreation center.
- Kevin investigated who allowed the front sign to be posted where it currently is and discovered that an intern was delegated this task. He asked that it be moved to where the old sign was located.

XI. Open Forum

- There was discussion about the process for how the board chooses who takes the different officer positions.
- There was a suggestion to re-draw the block captain areas so that homeowner's would encompass the same territory as the apartments so that the apartment are not their own, "block." There was a feeling of wanting them to feel more included in Sheffield Village. Tracy suggested that it be brought to the attention of the safety committee to see what they think.

XII. Adjournment: Rick moved to adjourn; Tracy seconded, all in favor, 7:55p.m.

ATTEST:

SECRETARY CERTIFICATION

I, Tracy Vernon, the Recording Secretary of Sheffield Village Home Owner's Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Sheffield Village Home Owner's Association Board of Directors Meeting held on October 23, 2008, 2008 as approved by the board members in attendance at the meeting.
