

SHEFFIELD VILLAGE HOMEOWNERS ASSOCIATION
FOUNDED JANUARY 1939
3032 Roxbury Ave., Oakland, CA 94605

Sheffield Village Homeowners Association Board Meeting Minutes

November 24, 2008

I. Call to order: 7:02 pm

II Roll Call:

Present:

President: Greg Novak
Vice President: Rick Jones
Parks: Charles Currat

III Approval of the Agenda. - Motion by Novak to move Financials Reviews to after Recreation Center report as Bookkeeper was running late. Currat seconded, all voted in favor to accept the agenda with the changes.

IV. Approval of minutes. Jones motioned, Currat seconded, all in favor to accept the minutes

V. Action items

a. Plans Review No plans submitted.

b. Parks Review:

Milford Park:

- \$300 proposal from Arbortech to “Flush Cut” and use herbicide “Garlon 4” to kill Acacias that are reestablishing. Copy of Material Data Safety Sheet for Garlon 4 provided to all present. Jones motioned, Currat seconded, all voted in favor to accept the \$300 proposal from Arbortech.
- Committee researching to add approximately 100 feet of handrail along staircase. In bidding process and will most likely approach Board for approval at future meetings.

Onset Park:

- Handrail work complete and paid for.
- Talk of getting benches for park. Agreed that any benches would have to be very heavy to prevent theft. Concrete is considered as well as large boulders that would need to be smooth and even enough to sit on. Still in planning stages.
- Replacement 15-gallon Oak tree to be installed in December by Arbortech, after the first rains.

c. Neighborhood concerns:

- No street sweeping this month as the regularly scheduled day of the “fourth Thursday” falls upon Thanksgiving which is a City of Oakland holiday. December’s fourth Thursday falls upon Christmas another City of Oakland holiday so this will prevent street sweeping on this day as well. Homeowner Deni Hodges will investigate with the City of Oakland on rescheduling the street sweeping to another day in December and will provide the contact information she has to the community via email within a couple days so residents can call themselves to try and reschedule.

VI. Safety committee report:

- No meeting was held.
- Five cases of crime report to the City of Oakland Police Department, in or near the Village in the past 60-days:
 - 27-Sep 100 Block Covington: No forced entry home burglary
 - 21-Oct 3000 Block Middleton: No forced entry home burglary
 - 26-Oct ~ Foothill/MacArthur: Carjacking with firearm
 - 28-Oct ~ Marlow Apartments: Vandalism
 - 14-Nov ~ 200 Block Covington: Car burglary
 - Additionally homeowner reported witnessing two youth fighting at the Upper Revere/Marlow intersection on Halloween Night, 31-Oct.

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VII. Block Captain Reports - No reports given

VIII. Sheffield Alliance Report - Ballot Measure WW wins. What next?

- Bob Doyle, the Land Acquisitions Director for the East Bay Regional Park District advises that the process to purchase the land will take upwards towards 12-months to complete. He has to first have the land appraised and then look for other possible sources of money. No one is sure if he will need citizen help or not. No one is sure how we can keep updated on the process because they are certainly extremely busy.

IX. Councilman Larry Reid's office report - No report given.

X. Recreation Center Report

- Kevin Mctighe is no longer the Sheffield Village Recreation Center Director. Due to City of Oakland staffing needs, Mr. Mctighe has been transferred to other Recreation Centers, including the DMV Recreation Center. New temporary Director Joy Sledge was introduced. Ms. Sledge's email: jsledge@oaklandnet.com
- Completion Status (benches, bulletin board). Two of the three benches have been completed. There is a possibility of a picnic bench being acquired for the park to be installed with the third bench. More details should be available next month. No update on the bulletin board.

d. Financials Review:

- Jones moved to accept the Financial Report, Currat seconded, all voted in favor to accept the Report.
- There is \$2,753 cash on hand as of October 31, 2008. Expected to have \$500 on hand at the end of the year unless any homeowners pay their 2009 assessments early.
- Check signing authority issue / Bank change - Reviewed options to change banks. Jones moved to accept changing of bank to Bank of America, Currat seconded, all voted in favor to accept the movement of all Association funds to Bank of America.
- Property Tax Payments - The Association is currently billed \$4.86 annually for each park (\$9.72 total outlay). Property Tax amounts less than \$20 annually are currently waived by the Alameda County Tax Assessor's office. Even though this amount is currently under-the-radar of the Alameda County Tax Collector, Jones moved to continue paying this Tax, Currat seconded, all voted in favor to continue paying Property Tax.
- 2009 Homeowner Assessments/Dues - Currat moved to continue Homeowner's Association Assessments at current annual rate of \$80 for each house and \$130 for each apartment building and \$130 for each commercial building, Jones seconded, all voted in favor to continue Homeowner's Association Assessments at current annual rate. At this rate the Association is expected to have approximately \$12,000 next year for Capitol Improvements

XI. Open Forum

- Next meeting scheduled for Wednesday December 17, 2008 at 7:00 PM to accommodate Christmas Eve.
- 2009 Annual Meeting set for January 10, 2009 at 10:00 AM.

XII. Adjournment: Jones moved to adjourn; Currat seconded, all in favor, 8:04 PM.

ATTEST:

SECRETARY CERTIFICATION

I, Tracy Vernon, the Recording Secretary of Sheffield Village Home Owner's Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Sheffield Village Home Owner's Association Board of Directors Meeting held on November 24, 2008 as approved by the board members in attendance at the meeting.
